

ROXBURY TOWN BOARD
Regular Meeting
Thursday November 9, 2023
Town Hall

Part of our meeting is set aside for public comments. During this time, members of the community have the opportunity to comment to the board on matters of interest. Comments will be given in a civil manner, will be of reasonable duration, and will respect the privacy of all individuals. Specific questions will be passed along to the appropriate employee who will respond with the information requested in the days following the meeting. Questions of general interest will be referred to the administration for inclusion as a future Board agenda item.

- Call to Order**
- ▶ 5:45 Public Hearing 2024 Preliminary Budget
 - ▶ After Public Hearing #1 Public Hearing – Local Law Override Tax Levy Limit
 - ▶ After Public Hearing #2 Regular Meeting

Pledge of Allegiance

- Minutes**
- ▶ October 10, 2023 - Regular Meeting

- Requests to Speak:**
- ▶ Mike Harrington – Water Project Update (written report sent)
 - ▶ Roxbury Library Association

- Department Reports:**
- Water / Sewer
 - Planning Board
 - Building & Grounds
 - Highway (written report from Supt)
 - Assessor
 - Building Inspector
 - Kirkside Park / Community Resources
 - Grants
 - Health Officer

- Old Business:**
- ▶ Appoint Fire Inspector
 - ▶ Highway contract matters re: buyout, dues, insurance
 - ▶ Building issues – change building fees/violations
 - ▶ Verizon cell tower lease at Denver Water
 - ▶ CDBG Audit recommendations (procurement policy, etc.)
 - ▶ Update Fair Housing Law?
 - ▶ Appoint Fair Housing Officer

- Letters to the Board:**
- ▶ Renee Barchitta – 8 emails re: cannabis / drug use
 - ▶ Renee Barchitta – concerns with Comp Plan interviews / GG not being represented fairly
 - ▶ Jeanne Palmer – request adjustment water account
 - ▶ Pinsky Law Group requesting a letter of support or opposition for Headwaters Emergency Medical Services application for Ambulance Service Cert. for Stamford, Kortright and Harpersfield

Discussion from Residents

ISSUES FOR ADOPTION / DISCUSSION

▶ MOTIONS / RESOLUTIONS

- ▶ Department Reports
 - *Town Clerk monthly report for October 2023
 - *Supervisor's monthly report for September 2023

- *Assessor's monthly report for October 2023
- *Water District's monthly report for October 2023
- *Justice Court monthly report for September 2023
- *Parks Dept. status report for November 2023
- *Building Inspector's monthly report for August - October 2023 **(No report rec'd)**
- *Dog Control monthly report for January-October 2023
- ▶ Change Order #1 for Tweedie Construction/ Roxbury Water Proj increase \$12,541
- ▶ Adopt Local Law to override the Tax Cap Levy for 2024 Budget
- ▶ Adopt 2024 Budget
- ▶ Unpaid Water amounts (Denver, GG & Roxbury) to January 2024 Tax Bills
- ▶ Shared Services agreement with NYSDOT for Hwy for 4 years and authorize Hwy Supt. signature
- ▶ Hire Justice Court Clerk (starting date/training?)
- ▶ Agreement with Gilboa School for Civic Center as secondary evacuation site if needed during an emergency
- ▶ NYSEG meters on 7 new poles for holiday lighting monthly meter charge+ usage (who's paying to wire for use?)
- ▶ Letter of support or opposition re: application of Headwaters Emergency Medical Services Inc. for Ambulance Service Certificate for Stamford, Kortright and Harpersfield
- ▶ Re-approve the Retirement Time resolution

▶ **OTHER INFO/DISCUSSION:**

- ▶ Water Project cost updates distributed to Town Board
- ▶ Mandatory annual training status report distributed to Town Board (Harassment & Discrimination and Violence Prevention)

AUDIT - approve abstract of bills

REMINDERS:

Vendor	Description	Amount	Date Paid	Balance
		Rec'd to date	Pmt #1 \$117,673.06	
			Pmt #2 \$ 480.43	
			Pmt #3 \$118,153.49	
			TOTAL \$236,306.98	
Traffic Logix Corp.	Electronic Speed Signs & posts	\$24,845.00	7/11/22	\$211,461.98
William Walcutt	Pleasant Valley Stream Work	\$17,900.00	9/12/22	\$193,561.98
Roxbury Fire Dept.	Defibrillator Equipment	\$20,000.00	9/12/22	\$173,561.98
AED Superstore	Qty 4 – Defibrillator Machines	\$4,910.00	10/10/22	\$168,651.98
David Rainbird	Graphic Designer for DRI Grant app	\$3,000.00	10/10/22	\$165,651.98
Vecc Video	Video Services for DRI Grant	\$3,350.00	11/10/22	\$162,301.98
Robert Finke & Sons Inc.	Speed sign install equip rental	\$820.00	12/12/22	\$161,481.98
Wadler Bros Inc.	Speed sign installation materials	\$424.96	12/12/22	\$161,057.02
Grand Gorge Fire Dept.	Req #1 - Equipment & Firehouse tables	\$12,575.83	3/20/23	\$148,481.19
Tri-County Commun Inc.	Highway Radios, set up fee & 2yr main fee	\$42,716.66	3/20/23	\$105,764.53
Grand Gorge Fire Dept	Req #2 – Kitchen Equipment & Furniture	\$7,424.17	6/12/23	\$98,340.36
Roxb/GG Water Districts	Water Meter Read Transceiver	\$6,831.88	5/8/23	\$91,508.48
Peters Welding & Fabric.	Repairs at Transfer Station	\$9,800.00	9/11/23	\$81,708.48
Wadler Bros. Inc.	Speed sign installation materials	\$187.25	8/14/23	\$81,521.23