

Received Date

**Standard Work Day and
 Reporting Resolution for
 Elected and Appointed Officials**

REVISED

RS 2417-A

(Rev. 11/19)

Employer Location Code

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SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

BE IT RESOLVED, that the Town of Roxbury hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
							<input type="checkbox"/>		<input type="checkbox"/>
Appointed Officials:									
Diane Pickett			Denver Water Clerk	1/1/23 - 12/31/23	8	.17 Recert	<input type="checkbox"/>	Semi-Mthly	<input type="checkbox"/>
Diane Pickett			Denver Sewer Clerk	1/1/23 - 12/31/23	8	.10 Recert	<input type="checkbox"/>	Semi-Mthly	<input type="checkbox"/>
Diane Pickett			Roxbury Sewer Clerk	1/1/23 - 12/31/23	8	.10 Recert	<input type="checkbox"/>	Semi-Mthly	<input type="checkbox"/>
Carol Shultis			Roxbury Water Clerk	3/30/23 - 12/31/23	8	.57	<input type="checkbox"/>	Monthly	<input type="checkbox"/>
Carol Shultis			Grand Gorge Water Clerk	3/30/23 - 12/31/23	8	.56	<input type="checkbox"/>	Monthly	<input type="checkbox"/>
Beth Bush			Bookkeeper	1/1/23 - 12/31/23	8	4.28 Recert	<input type="checkbox"/>	Semi-Mthly	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>

I, Diane Pickett, secretary/clerk of the governing board of the Town of Roxbury, of the State of New York, (Name of Secretary or Clerk) (Circle one) (Name of Employer)

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 9 day of Nov, 2023 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Roxbury on this 13 day of Nov, 2023 (Name of Employer)

[Signature]
 (Signature of Secretary or Clerk)

Affidavit of Posting: I, Diane Pickett, being duly sworn, deposes and says that the posting of the Resolution began on 11/13/23 and continued for at least 30 days. That the Resolution was available to the public on the: (Name of Secretary or Clerk) (Date)

- Employer's website at: www.roxburyny.com
- Official sign board at: Roxbury Town Hall
- Main entrance Secretary or Clerk's office at: Roxbury Town Hall

