

ROXBURY TOWN BOARD
Regular Meeting
February 13, 2023
Roxbury Town Hall

Part of our meeting is set aside for public comments. During this time, members of the community have the opportunity to comment to the board on matters of interest. Comments will be given in a civil manner, will be of reasonable duration, and will respect the privacy of all individuals. Specific questions will be passed along to the appropriate employee who will respond with the information requested in the days following the meeting. Questions of general interest will be referred to the administration for inclusion as a future Board agenda item.

Call to Order 6:00 pm Regular Meeting

Pledge of Allegiance

Minutes January 3, 2023 Organizational / Regular Meeting

Requests to Speak: ► Mike Harrington – Water Project Update

Department Reports: Water / Sewer
Planning Board
Building & Grounds
Highway (written report)
Assessor
Building Inspector
Kirkside Park / Community Resources / Grants
Health Officer

Old / New Business:

Letters to the Board: Renee/Roger Barchitta and Joe/Dee LaRuffa re: thanks Hwy Dept. for excellent care of road

Discussion from Residents

ISSUES FOR ADOPTION / DISCUSSION

► MOTIONS / RESOLUTIONS

- Department Reports
 - *Town Clerk monthly report for January 2023
 - *Supervisor's monthly report for December 2022
 - *Assessor's monthly report for January 2023
 - *Water District's monthly report for January 2023
 - *Justice Court monthly report for December 2022
 - *Parks Dept. status report for December 2022
 - *Building Inspector's monthly report for November - December 2022 and January 2023
 - *Dog Control monthly report for January 2023
 - *Tax Collector monthly report for January 2023 (the Town has been paid all funds due)
- Capital Projects pre-pay approval bills
- Comprehensive Plan development services re-advertise RFP
- Draft lease Verizon & Denver Water Tank property
- Fire Inspector appointment
- MARK Project contract for grant writing
- Amend Local Law #2 Sr. Exemption income table
- Advertise bids for Highway diesel and material hauling (open 3/10 @ 2:00 and 2:15 pm)
- Agreement for the Expenditure of Highway Funds
- Hire David Thorington as part-time Hwy HEO as needed retroactive to 1/23/23

- Highway contract matters re: buyout & dues
- Re-appoint Kenneth Davie as Dpty Supervisor term 2/13/23-12/31/23 (oath not taken in 30 days)
- Re-appoint David Cowan Planning Board member 2/13/23-12/31/23 (oath not taken in 30 days)
- Audit Report for year 2022 completed by State Comptroller – respond with Corrective Action Plan
- Sr Exemption income scale - amend

► **OTHER INFO/DISCUSSION**

- Water Project cost updates distributed to Town Board
- Town Board audit of Town Clerk and Tax Collector records 2022
- Mandatory annual training status report distributed to Town Board (Harassment & Discrimination and Violence Prevention)
- Contracts with not-for-profits required
- Building Permit issues
- Teare Korbul water bill

AUDIT - approve abstract of bills

REMINDERS: April 10th meeting will be @ the Grand Gorge Civic Center
 August 14th meeting will be at the Grand Gorge Civic Center
 October meeting will be held October 10th (due to Columbus Day holiday)

Vendor	Description	Amount	Date Paid	Balance
ARPA FUNDS Rec'd to date Pmt #1 \$117,673.06 Pmt #2 \$ 480.43 Pmt #3 \$118,153.49 TOTAL \$236,306.98				
Traffic Logix Corp.	Electronic Speed Signs & posts	\$24,845.00	7/11/22	\$211,461.98
William Walcutt	Pleasant Valley Stream Work	\$17,900.00	9/12/22	\$193,561.98
Roxbury Fire Dept.	Defibrillator Equipment	\$20,000.00	9/12/22	\$173,561.98
AED Superstore	Qty 4 – Defibrillator Machines	\$4,910.00	10/10/22	\$168,651.98
David Rainbird	Graphic Designer for DRI Grant app	\$3,000.00	10/10/22	\$165,651.98
Vecc Video	Video Services for DRI Grant	\$3,350.00	11/10/22	\$162,301.98
Robert Finke & Sons Inc.	Speed sign install equip rental	\$820.00	12/12/22	\$161,481.98
Wadler Bros Inc.	Speed sign installation materials	\$424.96	12/12/22	\$161,057.02
Grand Gorge Fire Dept.	Equipment & Firehouse tables	\$20,000.00	Obligated	\$141,057.02
Tri-County Commun Inc.	Highway Radios, set up fee & 2yr main fee	\$45,662.40	Obligated	\$95,394.62

