

**ROXBURY TOWN BOARD**  
**Regular Meeting**  
**August 8, 2022**  
**Grand Gorge Civic Center**  
**60933 State Hwy 30**

Part of our meeting is set aside for public comments. During this time, members of the community have the opportunity to comment to the board on matters of interest. Comments will be given in a civil manner, will be of reasonable duration, and will respect the privacy of all individuals. Specific questions will be passed along to the appropriate employee who will respond with the information requested in the days following the meeting. Questions of general interest will be referred to the administration for inclusion as a future Board agenda item.

**Call to Order** 7:00 pm

**Pledge of Allegiance**

**Minutes** July 11, 2022 Regular Meeting

**Requests to Speak:**  
▶ Mike Harrington – Water Project Update (written report sent)  
▶ Taran Davis – Eagle Scout project

**Department Reports:**  
Water / Sewer  
Planning Board  
Building & Grounds  
Highway (**written report sent**)  
Assessor  
Building Inspector  
Kirkside Park / Community Resources / Grants  
Health Officer  
Short Term Rental Committee (STR) – **draft regulation and Good neighbor Policy distributed to the Town Board**

**Old / New Business:**

**Other Letters to the Board:** Richard Cafiero – re: STR regs  
Jonathan Leder – intent to apply for NY Forward Grant Funds for Reed's Hotel

**Discussion from Residents**

**ISSUES FOR ADOPTION / DISCUSSION**

- Resolution for all:
  - \*Town Clerk monthly report for July 2022
  - \*Supervisor's monthly report for June 2022
  - \*Assessor's monthly report for July 2022
  - \*Building Inspector's monthly report for July 2022
  - \*Water District's monthly report for July 2022
  - \*Justice Court monthly report for June 2022
  - \*Dog Control monthly report for March-July 2022
  - \*Parks Dept. status report for July & August 2022
- Resolution – Capital Projects pre-pay approval bills
- Resolution – authorize Taren Davis access to Kirkside Park property to restore the stone terraces steps and clear surrounding brush as an Eagle Scout project and further authorizes the Town Supervisor to execute the BSA form for access and work
- Resolution-Kinsley quotes for Roxbury Sewer generator work \$6,502.51
- Resolution – issue Notice to proceed to Lafever Excavating Inc. for Johnson Rd. FEMA 4397-DR work

- Resolution – appoint steering committee for NY Forward and DRI grant projects AND appoint Margaret Ellsworth as Chairman of the steering committee (Simona David requested to serve on committee)
- Resolution – appoint steering committee for Comp Plan Update
- Resolution – award consultant to update the Comprehensive Plan
- Resolution-2022/2023 Health insurance plan renewal with Excellus BCBS & HRA
- Resolution-RVS system Roxb/GG water charges for May 2022 usage
- Fire Inspector – for commercial buildings in Town as Atlantic-Inland not doing anymore
- Roxb Fire Dept invoice for defibrillator. If giving them \$20K ARPA Funds will have to add to the abstract.
- Water Project cost updates to Town Board
- Mandatory annual training status report to Town Board (Harassment & Discrimination and Violence Prevention)

**Audits** - approve abstract of bills

**REMINDERS:**

- ▶ **Highway Contract expires 12/31/22**
- ▶ **2023 budget items/salaries must be to the Budget Officer by 9/1/22**

<b>ARPA FUNDS</b>	<b>Rec'd to date</b>	<b>Pmt #1 \$117,673.06</b>		
		<b>Pmt #2 \$ 480.43</b>		
		<b>Pmt #3 \$118,153.49</b>		
		<b>TOTAL \$236,306.98</b>		
<b>Vendor</b>	<b>Description</b>	<b>Amount</b>	<b>Date Paid</b>	<b>Balance</b>
Traffic Logix Corp.	Electronic Speed Signs & posts	\$24,845.00	7/11/22	\$211,461.98

