

## ROXBURY HISTORIC PRESERVATION COMMISSION

### Meeting Minutes - July 16, 2021

- A meeting of the Roxbury Historic Preservation Commission was held at 10am on Friday, July 16, 2021 at the Roxbury Town Hall.

Present: Michael Mathis – Chairman  
Lewis Wendell  
Doug McLaurine  
Denise Johnston – Clerk

Absent: Christine O’Shaughnessy  
Peg Ellsworth

- The meeting was called to order by Michael Mathis at 10:03am
- On motion of Michael Mathis second by Lewis Wendell, the minutes from April 16, 2021 were approved.  
Ayes: 3 (Mathis, Wendell, McLaurine)  
Nays: 0
- On motion of Michael Mathis second by Lewis Wendell, the seven applications listed below were approved as submitted. These applications had been previously deemed no adverse impact or no purvue.  
Ayes: 3 (Mathis, Wendell, McLaurine)  
Nays: 0
  1. The application of Chappie’s located at 53535 State Hwy 30, Roxbury, NY 12474 was deemed that it did not fall under the Roxbury Historic Preservation Commission Local Law. Therefore, a no action form was sent.
  2. The application of Andrew Williams located at 53470 State Hwy 30, Roxbury, NY 12474 was approved as submitted on the application. Therefore, a certificate of compatibility was sent.
  3. The application of Jennifer Rhodes located at 53573 State Hwy 30, Roxbury, NY 12474 was approved as submitted on the application. Therefore, a certificate of compatibility was sent.
  4. The application of Liberal Arts Roxbury located at 53525 State Hwy 30, Roxbury, NY 12474 was approved as submitted on the application. Therefore, a certificate of compatibility was sent.
  5. The application of Bernie Gallagher and Susan Moravek located at 53630 State Hwy 30, Roxbury, NY 12474 was approved as submitted on the application. Therefore, a certificate of compatibility was sent.
  6. The second application of Bernie Gallagher and Susan Moravek located at 53630 State Hwy 30, Roxbury, NY 12474 was approved as submitted on the application. Therefore, a certificate of compatibility was sent.

7. The application of Katherine Castaneda located at 80 Ridge Road Spur, Roxbury, NY 12474 was approved as submitted on the application. Therefore, a certificate of compatibility was sent.

- On motion of Michael Mathis second by Doug McLaurine, the application of Mary Wynn-Ball for the property located at 53592 State Hwy 30, Roxbury, NY 12474 was approved for the work as stated on the application. Therefore, a certificate of compatibility form will be sent.  
Ayes: 3 (Mathis, Wendell, McLaurine)  
Nays: 0
- Discussions took place to note that MTC did fulfill their obligation of planting shrubbery in front the newly fenced in property.
- Discussions about future dates and times of the RHPC meetings. We will need to get board approval if we propose a different meeting schedule.
- Members discussed the process for issuing the certificates of compatibility. It was noted that for applications that do not require modifications or further discussion, it would be nice to issue these using email correspondence or by meeting remotely. Denise will email Kevin about the legality of zoom meetings and emails to approve certificates of compatibility. If any application needs further discussion or modifications, an in-person meeting will always be called.
- Lewis Wendell brought up the idea of creating a Native American historical plaque that would acknowledge the history and presence of Native Americans in Roxbury. All members felt this was a great idea and worth investigating.
- On motion of Michael Mathis second by Doug McLaurine, the meeting was adjourned at 10:41am