

DRAFT MINUTES

January 3, 2023

A Public Hearing and Organizational/Regular meeting of the Roxbury Town Board was held January 3, 2023 at 5:55 pm at the Town Hall. Present were: Supervisor Allen Hinkley, Councilmen Edward Raeder, Kenneth Davie and Deanna Osborn, Highway Supt. William Sprague, Assessor Clerk Stephanie Seminara and six residents. Absent: Councilman Michael Hynes. Available via Zoom: Water Operator Christopher Mattice and 6 residents.

The Public Hearing was called to order at 5:55 pm to hear comments regarding the application of Reed's Hotel rehabilitation project for Restore NY funding. Jonathan Leder (Watershed Properties LLC), owner, and Ted Sheridan, Architect, were present to discuss the project that includes a beer garden and renovating the hotel building into retail space on the first floor and housing units on the other floors. The Town Board thought the project looked good. No other comments were heard in favor or against the project or application thereof. The Public Hearing closed at 6:00 pm.

The Organizational/Regular meeting was called to order at 6:00 pm with the Pledge of Allegiance.

On motion of Kenneth Davie second by Deanna Osborn the Town Board approved the Minutes of the December 12, 2022 Regular Meeting and December 27, 2022 Year End Meeting.
AYES-4 Davie, Osborn, Raeder, Hinkley
NAYS-0
ABSENT-1 Hynes

Michael Harrington was not present but submitted a written report on the Water Projects as follows:

Denver Water Project

*The use of the remaining Hubbell Contract 6 budget (about \$6,800) is still pending.

Roxbury and Grand Gorge Water Project

*There are no pay applications for consideration at this time.

*The contract form for Contract 8A (Roxbury Hydrants and Valves) and the Notice to Proceed are ready to be signed by Allen. Once signed, I will assemble a full contract package and distribute to both the Town and Tweedie.

*Full start-up of the wellfield system is being held up by a delay with MTC on the internet installation at the Reservoir site. Once the internet service is set at the Reservoir, a second start-up will be scheduled and PW-3 can begin to operate automatically in tandem with the existing controls system. Thereafter, mechanical work at PW-1 and PW-2 can be done so that those wells can also be brought on-line and operated with the new controls. Work on the Grand Gorge system controls (which are currently separate from Roxbury pumping controls) will not occur until the Spring.

*We will gather and submit the information requested, so that EFC can continue to evaluate the request for a short-term loan extension. I have been told that this request slipped through the cracks at EFC; I don't expect an issue in getting the extension.

Denver Wastewater Study

*As suggested by Kevin Young, we should schedule a meeting or video conference to get organized before moving ahead with the grant administration work for the WWTP study that has been funded by EFC. I will be away next week, so I'd prefer to schedule this between January 18 and 27, if possible.

Water Operator Christopher Mattice submitted written reports for the water systems and the Sewer Operator submitted written reports for the sewers.

The Assessor submitted a written report and Assessor Clerk Stephanie Seminara discussed the following: 1) will start taking photos again in the spring for files; 2) exemption applications and paperwork are starting to come in; 3) discussed a forest exemption matter; 4) discussed a new law that

requires senior's to receive a second notice regarding exemptions, which the Assessor Office has been doing already, but the second notice may cause confusion for some recipients.

Highway Supt. William Sprague reported the following: 1) the backhoe repairs will be 45% less than expected; 2) he will take a webinar on how to program the new electronic speed signs and added that a solar panel was bad on one of the signs and will look into getting it replaced and 3) sand is being delivered.

Discussion took place on having a maintenance plan with Titan Roofing to check the roof at the Civic Center annually to make sure all is okay and the drains are cleared of any debris in hopes that it will prevent leaks like those that have occurred recently. Quotes will be requested from Titan Roofing.

Supv. Hinkley reported the Town Hall will have a new server system installed for computers and the generators are getting serviced on January 11th.

Margaret Ellsworth was available via Zoom and reported the Kirkside Project was awarded \$1.8M in Restore NY Funds and thanked all as a group effort.

William Schryver of the Highway Dept. was present to discuss the radios being sought for the Highway Dept. and Constable.

RESOLUTION #1 – NEW RADIOS USING ARPA FUNDS

On motion of Kenneth Davie second by Deanna Osborn the following resolution was offered and adopted:

“WHEREAS, the Town Board desires to purchase new digital radios for the Highway Dept. and Town Constable which will have better clarity and reception; and

WHEREAS, proposals were received from Tri-County Communications and KJBL Electronics Inc.; and

WHEREAS, radios will take longer to receive from KJBL Electronics Inc. due to digital licensing issues; and

WHEREAS, per the Town Attorney, the radios, set up fee and 2 years of annual maintenance costs are eligible for ARPA funding;

BE IT RESOLVED, the Town Board accepts the proposal of Tri-County Communications for radios in the amount of \$42,052.40 (radios \$38,318.90, set up fee \$123.50 and annual maintenance fee \$3,610.00); and

BE IT FURTHER RESOLVED, the Town Board approves using ARPA Funds to pay the costs for the radios, set-up ,fee and 2 years of maintenance fees for a total cost of \$45,662.40.”

AYES-4 Davie, Osborn, Raeder, Hinkley

NAYS-1 Hynes

Highway Supt. William Sprague requested the Town Board hold off approving any quotes for the software program requested by the Highway Dept. to track repair orders and maintenance on vehicles.

RESOLUTION #2- ANNUAL APPOINTMENTS & SALARIES

“RESOLVED, the Town Board approves the following appointments, committees and salaries for the year 2023 with said rate of pay as approved by the Town Board in the 2023 Town Budget:

POSITION	NAME	TERM	RATE OF PAY
APPOINTMENTS			
Budget Officer	Beth Bush	1/1/23-12/31/23	\$4,073.83
Justice Clerk	Sandra Rockwell	1/1/23-12/31/23	\$17.40/hr
Historian	Anthony Liberatore	1/1/23-12/31/23	\$1,805.81
Dog Control Officer	Verna Dietrich	1/1/23-12/31/23	\$7,988.84

Denver Water Clerk	Diane Pickett	1/1/23-12/31/23	\$1,476.18
Grand Gorge/Roxbury Water Clerk	Heather Breault	1/1/23-12/31/23	\$2,894.48
Denver Sewer Clerk	Diane Pickett	1/1/23-12/31/23	\$597.43
Roxbury Sewer Clerk	Diane Pickett	1/1/23-12/31/23	\$1,790.94
Health Officer	Rose Wright	1/1/23-12/31/23	\$766.76
School Crossing Guard	Heather Breault	1/1/23-12/31/23	\$15.75/hr
Parks Director (Contractual)	Denise Johnston	1/1/23-12/31/23	\$18,062.40
Building Inspector	Tomi Tompkins	1/1/23-12/31/23	\$17,219.22
Committees:			
Highway	Edward Raeder & Kenneth Davie	1/1/23-12/31/23	
Water	Kenneth Davie & Michael Hynes	1/1/23-12/31/23	
Personnel	Edward Raeder & Michael Hynes	1/1/23-12/31/23	
Building & Grounds	Edward Raeder & Deanna Osborn	1/1/23-12/31/23	
Kirkside Park	Michael Hynes & Deanna Osborn	1/1/23-12/31/23	
OTHER POSITIONS:			
Supervisor	Allen Hinkley	1/1/22-12/31/23	\$16,484.07
Councilman	Edward Raeder	1/1/20-12/31/23	\$5,686.60
Councilman	Kenneth Davie	1/1/22-12/31/25	\$5,686.60
Councilman	Michael Hynes	1/1/20-12/31/23	\$5,686.60
Councilwoman	Deanna Osborn	1/1/22-12/31/25	\$5,686.60
Town Clerk	Diane Pickett	1/1/20-12/31/23	\$50,969.10
Highway Supt.	William Sprague	1/1/20-12/31/23	\$66,500.00
Tax Collector	Bonnie Walker	1/1/22-12/31/23	\$10,996.14
Justice	Heather Gockel	1/1/21-12/31/24	\$9,854.86
Justice	Jerald Stein	1/1/22-12/31/25	\$9,854.86
Registrar of Vital Statistics	Diane Pickett	1/1/20-12/31/23	\$1,355.55
Board of Assessment Review	Phillip Zorda	10/14/19-9/30/24	\$14.20/hr
Board of Assessment Review	Marian Hertler	2/10/20-9/30/22	\$14.20/hr
Board of Assessment Review	Joseph Resch	2/14/22-9/30/26	\$14.20/hr
Other Employees:			
Constable	Stephen Williamson		\$63,105.71
Assessor Clerk	Stephanie Seminara		\$42,981.75
Civic Center Cleaner	Cheryl Hinkley		\$14.20/hr
Transfer Station Manager	David Dumond		\$20.52/hr

Transfer Station Laborer	Lawrence Whitney		\$14.20/hr
Transfer Station Fill-In	Richard Guile		\$20.52/hr/ & \$14.20/hr

AYES-4 Osborn, Davie, Raeder, Hinkley

NAYS-0

ABSENT-1 Hynes

Supervisor Hinkley re-appointed Kenneth Davie as Deputy Supervisor for a term 1/1/23-12/31/23.

Supervisor Hinkley re-appointed Beth Bush as Supervisor's Bookkeeper for a term 1/1/23-12/31/23 and an annual rate of pay of \$16,453.01 as approved by the Town Board in the 2023 Town Budget.

Highway Supt. William Sprague re-appointed Ralph Sprague as Deputy Highway Supt. for a term 1/1/23-12/31/23.

Town Clerk Diane Pickett re-appointed Stephanie Seminara as Deputy Town Clerk #1 for a term 1/1/23-12/31/23 and an annual rate of pay of \$5,670.00 as approved by the Town Board in the 2023 Town Budget.

Tax Collector Bonnie Walker re-appointed Carolyn Faraci as Deputy Tax Collector for a term 1/1/23-12/31/23.

The Town Clerk noted, the appointments by each Elected Official above, for their respective deputy and bookkeeper, do not need Town Board approval.

RESOLUTION #3 – RE-APPOINT ELLSWORTH AND O’SHAUGHNESSY TO HISTORIC COMMISSION

On motion of Deanna Osborn second by Edward Raeder the following resolution was offered and adopted:

“RESOLVED, the Town Board re-appoints Margaret Ellsworth and Christine O’Shaughnessy to the Historic Preservation Commission for the term 1/1/23-12/31/25.”

AYES – 4 Osborn, Raeder, Davie, Hinkley

NAYS-0

ABSENT-1 Hynes

RESOLUTION #4 – RE-APPOINTMENT COWAN & DEPODWIN TO PLANNING BOARD

On motion of Kenneth Davie second by Deanna Osborn the following resolution was offered and adopted:

“RESOLVED, the Town Board re-appoints David Cowan and Kevin DePodwin as Planning Board members for a term 1/1/23-12/31/27.”

AYES – 4 Davie, Osborn, Raeder, Hinkley

NAYS-0

ABSENT-1 Hynes

On motion of Kenneth Davie second by Edward Raeder the Town Board approved the Official Undertaking manner and verbiage for elected and appointed officials for the year 2023.

AYES-4 Davie, Raeder, Osborn, Hinkley

NAYS-0

ABSENT-1 Hynes

On motion of Deanna Osborn second by Kenneth Davie the Town Board approved the following schedule of regular meetings for the year 2023:

1. Town Board meetings shall be held monthly on the second Monday of the month at 6:00 pm at the Town Hall except for April and August which will be held at the Grand Gorge Civic Center and except the January meeting is January 3, 2023, and the October meeting will be Tuesday October 10, 2023 and the November meeting will be held November 9, 2023 which is the Thursday after Election Day
2. Planning Board meetings shall be held monthly on the third Wednesday of each month at 7:30 pm at the Town Hall

3. Historic Preservation Committee meetings shall be held quarterly on the third Friday of the months of January, April, July and October at 10:00 am at the Town Hall

AYES-4 Osborn, Davie, Raeder, Hinkley

NAYS-0

ABSENT-1 Hynes

On motion of Kenneth Davie second by Deanna Osborn the Town Board reviewed and approved renewal of the following Town Policies for the year 2023: Procurement Policy, Investment Policy, Sexual Harassment Policy, Computer Use Policy, Local Privacy Notification Policy, Code of Ethics, Travel Re-imbursement Policy, Section 504 Grievance Procedure, Workplace Violence Prevention Policy, Employee Handbook, Drug Free Awareness Program Policy and Limited English Proficiency Policy.

AYES – 4 Davie, Osborn, Raeder, Hinkley

NAYS – 0

ABSENT – 1 Hynes

On motion of Edward Raeder second by Deanna Osborn the Town Board reviewed the current Building Inspector Contract and renewed the terms for the year 2023 with the exception of the change in pay to \$17,219.22 as approved in the 2023 Town Budget.

AYES – 4 Raeder, Osborn, Davie, Hinkley

NAYS-0

ABSENT – 1 Hynes

Discussion took place on charges for the MARK Project to do grant writing for the Town in 2023 as it will be changed from a flat annual fee to a per grant fee. The Town Clerk requested an agreement/contract for terms that includes a rate schedule as it would be needed for payment and auditing purposes. The matter will be discussed with Margaret Ellsworth of the MARK Project, Inc.

On motion of Deanna Osborn second by Edward Raeder the Town Board approved the Supervisor and Deputy Supervisor as check signers on all accounts held by the Town Supervisor for the year 2023.

AYES – 4 Osborn, Raeder, Davie, Hinkley

NAYS-0

ABSENT – 1 Hynes

On motion of Edward Raeder second by Kenneth Davie the Town Board approved the following designations for the year 2023:

*Official Newspaper – Mountain Eagle

*Banks – NBT Bank N.A. and Wayne Bank

*CPA – Mostert, Manzanaro & Scott, LLP

*Mileage rate - \$.655/mile per 2023 IRS rate for using own vehicle to attend training/meetings

*Town Attorney – Young & Sommer

AYES – 4 Raeder, Davie, Osborn, Hinkley

NAYS – 0

ABSENT – 1 Hynes

A Fire Inspector is still to be determined.

On motion of Kenneth Davie second by Edward Raeder the Town Board approved payment to Election Inspectors for mileage to attend annual training in 2023 at the mileage rate of \$.655/mile.

AYES – 4 Davie, Raeder, Osborn, Hinkley

NAYS -0

ABSENT -1 Hynes

Parks Director Denise Johnston arrived at 6:37 pm.

On motion of Deanna Osborn second by Kenneth Davie the Town Board approved payment of costs to attend training/meetings, including lodging and meals, in the year 2023 for the following positions:

Supervisor, Highway Supt/Dpty Highway Supt., Town Clerk, Justice, Assessor Office personnel, Bookkeeper, Parks Director, Building Inspector/CEO and Town Board members.

AYES 4 Osborn, Davie, Raeder, Hinkley

NAYS – 0

ABSENT – 1 Hynes

On motion of Edward Raeder second by Deanna Osborn the Town Board authorizes payment to the following organizations per the approved 2023 Town Budget:

*Roxbury Library Association - \$17,500

*Legion Posts – Grand Gorge and Roxbury \$150 each

*Roxbury Sr. Club - \$500

AYES – 4 Raeder, Osborn, Davie, Hinkley

NAYS – 0

ABSENT – 1 Hynes

A contract/agreement is needed with the Catskill Recreation Center before \$2,500 in funds can be released to them as budgeted in the 2023 Town Budget.

RESOLUTION #5 – DELAWARE COUNTY PLANNING DEPT. AGREEMENT

On motion of Deanna Osborn second by Kenneth Davie the following resolution was offered and adopted:

“RESOLVED, the Town Board agrees to the terms of the 2023 Agreement with Delaware County Planning Dept. for services to the Town of Roxbury in the amount of \$3,500; and FURTHER RESOLVED, the Town Board authorizes the Town Supervisor to execute said Agreement on behalf of the Town.”

AYES – 4 Osborn, Davie, Raeder, Hinkley

NAYS – 0

ABSENT – 1 Hynes

On motion of Kenneth Davie second by Edward Raeder the Town Board approved the following department reports:

*Town Clerk monthly report for December 2022 in the amount of \$10,258.25 (Town Clerk \$533.25 and Building Permits \$9,725.00)

*Supervisor’s monthly report for November 2022

*Assessor’s monthly report for December 2022

*Water District monthly report for December 2022 reflecting receipts in the following amounts: Denver \$136.40

AYES – 4 Davie, Raeder, Osborn, Hinkley

NAYS – 0

ABSENT – 1 Hynes

No monthly report was received from the Building Inspector.

RESOLUTION #6 – ROXBURY SEWER CAPITAL RESERVE FUND

On motion of Edward Raeder second by Deanna Osborn the following resolution was offered and adopted:

WHEREAS, the Roxbury Sewer O&M Budget for the year 2023 was approved by NYCDEP in the amount of \$285,736 and

WHEREAS, NYCDEP’s portion has been determined to be \$242,980.01; and

WHEREAS, the household and commercial charges (“Town Charges”) per the formula have been determined to be \$42,755.99; and

WHEREAS, based on the actual household and commercial properties, the “Town Charges” to be collected is \$44,806.82 causing an overpayment of \$2,050.83;

NOW, THEREFORE BE IT RESOLVED, per approval by NYCDEP, the Town Board approves the transfer of \$2,050.83 from Roxbury Sewer savings to the Roxbury Sewer Capital Reserve Fund.”

AYES – 4 Raeder, Osborn, Davie, Hinkley

NAYS-0

ABSENT – 1 Hynes

On motion of Kenneth Davie second by Edward Raeder the Town Board approved the following Petty Cash amounts for the year 2023: Town Clerk \$100; Justice Clerk \$100 and Tax Collector \$25.

AYES – 4 Davie, Raeder, Osborn, Hinkley

NAYS – 0

ABSENT – 1 Hynes

RESOLUTION #7- RESOLUTION BY THE TOWN OF ROXBURY RESTORE NY PROJECT

On motion of Kenneth Davie second by Edward Raeder the following resolution was offered and adopted:

“WHEREAS, the Town of Roxbury understands that the Reeds Hotel Rehabilitation Project is a Western Catskills Properties LLC project initiative, and the Reeds Hotel Property is owned by Western Catskills Properties, LLC.

WHEREAS, The Town understands that the goal of the Reeds Hotel Rehabilitation Project is to renovate the historic Queen Anne Building (former hotel) and to raze the outbuildings on the property for the purposes of 1. Constructing a Green Beer Garden in the unused rear of property; 2. Daylighting the Vega Stream in conjunction with Delaware County Soil & Water Conservation District (and The Town of Roxbury LFA study); 3. Rehabilitating the Queen Anne former Reeds Hotel building for the purpose of creating workforce housing upstairs and retail opportunities on the street level; 4. Landscaping the property to a parklike setting for public use and enjoyment.

WHEREAS, The Town Board recognizes that this project is consistent with the Town of Roxbury’s Comprehensive plan and the proposed financing is appropriate for this specific project. The Town also recognizes that the project facilitates effective and efficient use of existing public resources to promote both economic development and, when completed, will serve as an economic stimulus for the region while preserving an iconic historic structure on Roxbury’s Main Street.

WHEREAS, the vision for the Rehabilitated Reeds Property will transform the dilapidated structure and property on Main Street into a beautiful multi-use property fostering opportunities for businesses, providing needed housing, and providing long term sustainable economic growth and development and enhance the quality of life in the town and promote tourism and create jobs and increase taxable revenue.

THEREFORE, BE IT RESOLVED, the Town of Roxbury supports Western Catskills Properties LLC efforts to implement the Reed’s Hotel Rehabilitation Project and

FURTHER RESOLVED, the Town of Roxbury fully supports the Restore NY application for the Reeds Hotel Rehabilitation Project.”

WHEREUPON the resolution was put to a vote as follows:

AYES-4 Davie, Raeder, Osborn, Hinkley

NAYS-0

ABSENT-1 Hynes

On motion of Edward Raeder second by Deanna Osborn the Town Board approved the following pertaining to the Town’s application for Restore NY funding for Reed’s Hotel Rehabilitation project :

1. Submittal of the Restore NY application
2. Declared a Negative Declaration for SEQRA
3. Accepted being Lead Agency for SEQRA
4. Authorized the Town Supervisor to execute all applicable documents for the Restore NY application and SEQRA documents

AYES-4 Raeder, Osborn, Davie, Hinkley

NAYS-0

ABSTAIN-1 Hynes

No action was taken on re-advertising for Comprehensive Plan services.

On motion of Kenneth Davie second by Deanna Osborn the Town Board approved the following Friendly Neighbor Policy for all residents and approved its inclusion on the Town Website and to be posted at the Town Hall:

Friendly Neighbor Policy

The Town of Roxbury is a quaint area in the Catskill Mountains. Roxbury offers several recreational opportunities, business amenities and dining opportunities, such as the world-renowned Roxbury Motel, the Roxbury at Stratton Falls, Ski Plattekill and Shepard Hills Golf course, to name a few. The Town of Roxbury is comprised of the Town of Roxbury, as well as the hamlets of Grand Gorge and Denver.

As members of the community, we value relationships with our neighbors. Therefore, the Town Board created this policy for all permanent and part-time residents, as well as visitors to the Town of Roxbury. The policy indicates what makes for a friendly neighbor in the Town of Roxbury.

Trespassing:

Trespassing is prohibited. Wandering off your property onto a neighbor's property without permission is considered trespassing.

Noise:

Be considerate of your neighbors when it comes to noise. Do not disturb neighbors by creating unnecessary disturbances or engaging in disorderly conduct.

Parking:

Do not block neighbors' driveways without their permission. Avoid using town parking lots for overnight parking; if on-street parking exists, please abide by the parking signs.

Garbage:

Avoid leaving garbage outside for a significant amount of time to eliminate the possibility of wildlife becoming a nuisance in the neighborhood. If possible, keep garbage left outside in sealed containers at all times.

The Roxbury Transfer Station can be used to dispose of garbage. A sticker can be purchased at the Roxbury Town Hall in order to have access to the Transfer Station. The owner/manager is responsible for garbage pick-up as guests do not have the authority to use Roxbury Transfer Station.

Dogs:

The Town of Roxbury has a Leash Law; therefore, we ask that you keep your dog(s) on a leash when not on your property. We ask that when walking your dog(s) in the village, you ensure that you clean up after your dog(s). Please remember a barking or whining dog is considered noise and might be disturbing your neighbors.

Outside Fires:

If having a fire, please keep it contained and refrain from having a fire during the posted burn ban timeframes (typically March to May) and if weather conditions are windy or severely dry. The Roxbury Fire Department typically posts burn ban timeframes each year.

Enforcement: This policy is a suggested guideline for residents and visitors to our community. Failure to abide by the above policy shall not result in an enforcement action by the Town, and violations of the above policy are not punishable by citation, fine, or any other punitive action.

AYES-4 Davie, Osborn, Raeder, Hinkley

NAYS-0

ABSENT-1 Hynes

Supervisor Hinkley discussed Wireless Realty Advisors I, LLC being interested in having a lease with the Town to install a cell tower on Denver Water District property. Since the Town's Attorney, Young & Sommer, also represents Verizon in some matters, in order for them to review the lease for the Town, a Waiver of Conflict Disclosure must be signed by the Town Supervisor. The Supervisor also requested the Town Board allow him to negotiate with cell service companies on behalf of the Town.

On motion of Kenneth Davie second by Edward Raeder the Town Board authorized the Town Supervisor to execute a Waiver of Conflict Disclosure with Young & Sommer in order for them to review the draft lease with Wireless Realty Advisors I, LLC for installing a radio/communications tower on Town of Roxbury Denver Water District property.

AYES-4 Davie, Raeder, Osborn, Hinkley

NAYS-0

ABSENT-1 Hynes

On motion of Deanna Osborn second by Kenneth Davie the Town Board authorized the Town Supervisor to negotiate with cell service companies, on behalf of the Town of Roxbury, for cell

service.

AYES-4 Osborn, Davie, Raeder, Hinkley

NAYS-0

ABSENT-1 Hynes

No action was taken on changes to the current building permit fees.

Discussion took place on whether or not to charge Roxbury Water account #45 the cost of a new meter due to freezing up for a second time.

On motion of Deanna Osborn second by Kenneth Davie the Town Board authorizes the Roxbury Water Clerk to charge water account #45 an amount of \$257.00, per a resolution of the Town Board on March 12, 2018, for a replacement meter due to freezing up.

AYES-4 Osborn, Davie, Raeder, Hinkley

NAYS-0

ABSENT-1 Hynes

The following annual reports were distributed to the Town Board for the year 2022: Building Permit sales, activity and open permits, Highway Equipment list, Planning Board training hours, Town Clerk Annual receipts/disbursements, Water Project cost summary, Dog license enumeration funds collected and list of employees that did not take the mandatory annual trainings for Sexual, Harassment/ Discrimination and Violence Prevention.

Discussion took place on the large number of open building permits. The matter will be discussed further.

The Tax Collector has turned over \$38.55 to the Bookkeeper as uncashed checks and misc. unrefunded overpayments from 2020 and 2021 tax collection.

On motion of Deanna Osborn second by Edward Raeder the bills were audited and ordered paid in the following amounts:

General #1-24	\$17,359.95	Denver Water #1	\$540.82
Highway #1-13	\$29,703.46	Roxbury Sewer #1	\$300.00
Roxbury Water #1-3	\$1,234.82	Denver Sewer #1-2	\$238.81
Grand Gorge Water #1-5	\$1,148.05		

AYES-4 Osborn, Raeder, Davie, Hinkley

NAYS-0

ABSENT-1 Hynes

A reminder was given this is the only meeting for January unless a Special Meeting needs to be held for a specific purpose.

On motion of Deanna Osborn second by Edward Raeder the meeting adjourned at 7:00 pm.

THIS IS A TRUE COPY

Diane Pickett, Town Clerk
 Allen Hinkley, Supervisor
 Edward Raeder, Councilman
 Kenneth Davie, Councilman
 Deanna Osborn, Councilwoman
 Michael Hynes, Councilman (ABSENT)

