

ROXBURY TOWN BOARD
Regular Meeting
March 13, 2023
Roxbury Town Hall

Part of our meeting is set aside for public comments. During this time, members of the community have the opportunity to comment to the board on matters of interest. Comments will be given in a civil manner, will be of reasonable duration, and will respect the privacy of all individuals. Specific questions will be passed along to the appropriate employee who will respond with the information requested in the days following the meeting. Questions of general interest will be referred to the administration for inclusion as a future Board agenda item.

Call to Order 6:00 pm Regular Meeting

Pledge of Allegiance

Minutes February 13th Regular Meeting

Requests to Speak:

- ▶ Mike Harrington – Water Project Update
- ▶ Bill Schryver – setting up a crisis team and scheduling CPR/AED training for employees
- ▶ Chris Caiazza – UTV Club

Department Reports:

- Water / Sewer
- Planning Board
- Building & Grounds
- Highway (written report)
- Assessor
- Building Inspector
- Kirside Park / Community Resources / Grants
- Health Officer

Old / New Business:

Letters to the Board:

Discussion from Residents

ISSUES FOR ADOPTION / DISCUSSION

▶ MOTIONS / RESOLUTIONS

- Department Reports
 - *Town Clerk monthly report for February 2023
 - *Supervisor's monthly report for January 2023
 - *Assessor's monthly report for February 2023
 - *Water District's monthly report for February 2023 (Denver Water)
 - *Justice Court monthly report for January 2023
 - *Parks Dept. status report for March 2022
 - *Building Inspector's monthly report for February 2023
 - *Dog Control monthly report for January-February 2023
 - *Tax Collector monthly report for February 2023

- Draft lease Verizon & Denver Water Tank property
- Water Clerk/School Crossing Guard has moved out of State-no letter of resignation rec'd
- Appoint Water Clerk
- Hire School Crossing Guard
- Pay Crossing Guard fill-in \$15/hr until Crossing Guard hired

- Grand Gorge/Roxbury Water account adjustments \$20/hr & water clerk duties at regular salary until a new Water Clerk is hired
- Fire Inspector appointment
- Award/reject bids for Highway diesel and material hauling
- Highway contract matters re: buyout & dues
- Renew Junkyard Permit for Marty Built Inc.
- Support County resolution NYCDEP Land Acquisitions
- MARK Project agreement for services help with Comp Plan RFP

► **OTHER INFO/DISCUSSION**

- Water Project cost updates distributed to Town Board
- RFP Comp Plan update services due by 4:00 pm on 3/30/23
- MTC Rate increase effective 4/1/23
- Copier quotes – wait for original approved for purchase or accept new quote for Sharp?
- Mandatory annual training status report distributed to Town Board (Harassment & Discrimination and Violence Prevention)
- Firefighter Exemption
- Building Permit issues

AUDIT - approve abstract of bills

REMINDERS: April 10th meeting will be @ the Grand Gorge Civic Center
 August 14th meeting will be at the Grand Gorge Civic Center
 October meeting will be held October 10th (due to Columbus Day holiday)

ARPA FUNDS	Rec'd to date	Pmt #1 \$117,673.06		
		Pmt #2 \$ 480.43		
		Pmt #3 \$118,153.49		
		TOTAL \$236,306.98		
Vendor	Description	Amount	Date Paid	Balance
Traffic Logix Corp.	Electronic Speed Signs & posts	\$24,845.00	7/11/22	\$211,461.98
William Walcutt	Pleasant Valley Stream Work	\$17,900.00	9/12/22	\$193,561.98
Roxbury Fire Dept.	Defibrillator Equipment	\$20,000.00	9/12/22	\$173,561.98
AED Superstore	Qty 4 – Defibrillator Machines	\$4,910.00	10/10/22	\$168,651.98
David Rainbird	Graphic Designer for DRI Grant app	\$3,000.00	10/10/22	\$165,651.98
Vecc Video	Video Services for DRI Grant	\$3,350.00	11/10/22	\$162,301.98
Robert Finke & Sons Inc.	Speed sign install equip rental	\$820.00	12/12/22	\$161,481.98
Wadler Bros Inc.	Speed sign installation materials	\$424.96	12/12/22	\$161,057.02
Grand Gorge Fire Dept.	Equipment & Firehouse tables	\$20,000.00	Obligated	\$141,057.02
Tri-County Commun Inc.	Highway Radios, set up fee & 2yr main fee	\$42,716.66	3/13/23	\$98,340.36