ROXBURY TOWN BOARD Public Hearings Regular Meeting December 12, 2022

Roxbury Town Hall

Part of our meeting is set aside for public comments. During this time, members of the community have the opportunity to comment to the board on matters of interest. Comments will be given in a civil manner, will be of reasonable duration, and will respect the privacy of all individuals. Specific questions will be passed along to the appropriate employee who will respond with the information requested in the days following the meeting. Questions of general interest will be referred to the administration for inclusion as a future Board agenda item.

* 6:45 pm Public Hearing #1 – proposed Local Law Aged Exemption Incomes

*Public Hearing #2 – proposed Local Law Building Code

*Regular Meeting

Pledge of Allegiance

Minutes October 24, 2022 Special Meeting

November 10, 2022 Regular Meeting

Requests to Speak: ► Mike Harrington – Water Project Update

► William Schryver – status of 2-way radios

Department Reports: Water / Sewer

Planning Board Building & Grounds Highway (written report)

Assessor

Building Inspector

Kirkside Park / Community Resources / Grants

Health Officer

Old / New Business:

Letters to the Board: ▶ Joyce Devivo – re: not having STR regs

► Ann Clark – request Town apply for rehabilitation grants thru WCCRC

▶ Rev. Dawn Richards – re: GG Methodist Church cemetery

Discussion from Residents

ISSUES FOR ADOPTION / DISCUSSION

► MOTIONS / RESOLUTIONS

- Department Reports
 - *Town Clerk monthly report for November 2022
 - *Supervisor's monthly report for October 2022
 - *Assessor's monthly report for November 2022
 - *Water District's monthly report for November 2022 Denver Water receipts \$362.12
 - *Justice Court monthly report for October 2022
 - *Parks Dept. status report for December 2022
 - *Building Inspector's monthly report for November 2022
 - *Dog Control monthly report for March-November 2022 (None rec'd)
- Capital Projects pre-pay approval bills
- Highway Contract 2023/2024
- Award bid for R/GG Water Project Valves & Hydrants Contract #8A
- Adopt Local Law Aged Exemption Income

- Adopt local law Building Code
- Schedule Year End Meeting Dec. 27 @ 4:00 pm and 2023 Organizational Meeting Jan. 3 @ 7:00 pm
- Public Hearing for RESTORE NY app Reed's Hotel rehab January 3, 2023 @ 6:55 pm
- Appoint SWAC rep for 2- year term 1/1/23-12/31/24 (Ed Raeder current rep)
- Sexual Harassment policy changes add hotline # to Employee Handbook, policy and posters OR adopt Section 5 of the new policy
- Sewer pipe tapping equipment purchase from Flach's Heating & Plumbing \$400
- Amend employee handbook for Hwy Supt. boots \$150/year (not formally approved in Nov)
- ISD quote for central Server & backup storage (Annual fees: AV Software \$539.91; Server Backup \$1,188.00; Office 365 \$1,350.00. One Time Fee: extra workstation if needed \$1,299.99)
- Comprehensive Plan development services RFP none received re-advertise for RFP's
- Standard Work Day reporting for Water Clerk
- Draft lease Verizon & Denver Water Tank property
- Friendly Neighbor Policy

► OTHER INFO

- Water Project cost updates distributed to Town Board
- Fire Inspection company needed for commercial property inspections
- Mandatory annual training status report distributed to Town Board (Harassment & Discrimination and Violence Prevention)
- Corrective Action Plan for Single Audit for year 2021 filed with Federal Audit Clearinghouse
- Scenic By-Way status report distributed to Town Board

AUDIT - approve abstract of bills

REMINDERS: Highway Contract expires 12/31/22

ARPA FUNDS	Rec'd to date Pmt #1 \$117,673.06 Pmt #2 \$ 480.43 Pmt #3 <u>\$118,153.49</u> TOTAL \$236,306.98		Date Paid	Balance
Vendor	Description	Amount		
Traffic Logix Corp.	Electronic Speed Signs & posts	\$24,845.00	7/11/22	\$211,461.98
William Walcutt	Pleasant Valley Stream Work	\$17,900.00	9/12/22	\$193,561.98
Roxbury Fire Dept.	Defibrillator Equipment	\$20,000.00	9/12/22	\$173,561.98
AED Superstore	Qty 4 – Defibrillator Machines	\$4,910.00	10/10/22	\$168,651.98
David Rainbird	Graphic Designer for DRI Grant app	\$3,000.00	10/10/22	\$165,651.98
Vecc Video	Video Services for DRI Grant	\$3,350.00	11/10/22	\$162,301.98