

The Organizational Meeting of the Town Board was held January 3, 2006 at 7:30 pm at the Town Hall. All Board members were in attendance as well as 9 residents. Hwy. Supt. Ballard was absent.

Re-elected officers Thomas Hynes, Gene Cronk, Allen Hinkley and Diane Pickett took the oath of office for Supervisor, Councilmen, and Town Clerk respectively.

The Minutes of the December meetings were read and approved on motion of Gene Cronk, second by David Thorington. Unanimous.

A resolution was offered by Gene Cronk, second by Allen Hinkley, stating:

“The Town Board appoints Kimberly Cammer as Sole Assessor. Cammer will fill the unexpired term of Robert Hull said term to be effective 1/1/06 – 9/30/07.” Unanimous.

On motion of David Thorington, second by Allen Hinkley, the Board approved the following 2006 Appointments and Committees:

Banks	NBT Bank NA and National Bank of Stamford
Accounting Firm	Sperry, Cuono, Holgate & Churchill CPA
Budget Officer	Diane Pickett
Registrar of Vital Statistics	Diane Pickett
Custodian of Petty Cash	Diane Pickett, Town Clerk Heather Gockel, Justice Clerk
Deputy Town Clerk	Leigh Williams
Justice Clerk	Heather Gockel
Town Historian	Margaret Ellsworth
Bookkeeper	Leigh Williams
Assessor	Kimberly Cammer
Assessor Clerk	Robert Hull
Constable	Stephen Williamson
Community Resource Director	Margaret Ellsworth
School Crossing Guard	Cheryl McGinnis
Dog Control Officer	Verna Dietrich
Building & Safety Officer	William Walcutt
Fire Inspector	Atlantic Inland of Cortland, NY
Town Attorney	Kevin Young
Official Newspaper	Catskill Mountain News & Mountain Eagle
Deputy Supervisor	Edward Raeder
Designated check signers	Supervisor & Deputy Supervisor
Water & Sewer Operator	LVDV Operations Inc.
Water Clerk – 3 water districts	Diane Pickett
Health Officer	Daniel Sullivan
Deputy Highway Supt.	John Burroughs

Information for the Board

Custodians of Voting Machines Ken Kessel and William Fane
Rent to Roxbury Fire Dist for voting at Fire House - \$300
Veteran Posts in Roxbury & Grand Gorge for parades - \$150 each
Mileage allowed for Town Business - \$.475/mile
Inspectors of elections – receive time and _ over 8 hours
Petty Cash - \$100

Committee Appointments

Highway	David Thorington & Allen Hinkley
Water	Edward Raeder & Gene Cronk
Personnel	Edward Raeder & Gene Cronk
Building & Grounds	Gene Cronk & Allen Hinkley
Civic Center	Edward Raeder & Thomas Hynes
Kirkside Park	Allen Hinkley

Planning Board

John McDaniel * Jean Millar * Joseph Farleigh * Phillip Zorda * Jean D’Antoni
David Cowan * David Zambri

CRC Representative

Joseph Farleigh

Unanimous.

A letter was received from Attorney Malcolm Hughes, representing David Munsell, requesting Town takeover of the Colonial Drive to the railroad tracks. Attorney Young will review and be in contact with Atty. Hughes.

Supv. Hynes stated that NYCDEP is progressing on demolition of the VanWormer barn on State Hwy. 30. Lead paint has been an issue.

The bump on Meeker Hollow Road has been taken care of by highway crews.

Councilman Hinkley stated that he attended a highway garage meeting where holdups on the building include the uninstalled septic, aprons, and having to move fans. There are still concerns with having no permanent heat. Electric is scheduled to be completed next week.

Kim Cammer, Assessor, stated that the open house for Bob Hull went well and was well attended. Cammer also stated that the tax bills have been mailed.

The Board discussed that DEP wants to open the recently purchased lands on Bearkill Rd. to the public. Rettew is looking into ownership of the road.

Supv. Hynes stated that the culvert problem on Lake St. by the Kirk residence has been repaired by highway crews.

Councilman Hinkley expressed concerns with DEP's ownership of lands and that many of the lands are not open to the public. Supv. Hynes stated that both the Town and County Planning Boards are reviewing the Hamlet Designations for renewal as the 5 year period will be up this year.

A resolution was offered by Allen Hinkley, second by David Thorington stating:

"The Town Board, Town of Roxbury, hereby adopts the attached Procurement Policies and Procedures for the year 2006." Unanimous. (see attached)

A resolution was offered by Gene Cronk, second by Edward Raeder, stating:

"The Town Board, Town of Roxbury, hereby adopts the attached Investment Policy for the year 2006." Unanimous. (see attached)

On motion of Gene Cronk, second by David Thorington, the Board approved the following to be advertised: Notice is hereby given that the Town Board, Town of Roxbury, Delaware County, New York, for the year 2006 will meet the second Monday of each month for their Regular Monthly Meeting, except for November when they shall meet on November 9, 2006. All meetings will begin at 7:30 pm and will be held at the Town Hall, 53690 State Hwy 30, Roxbury, NY except for April when they will meet at the Grand Gorge Civic Center, 60933 State Hwy. 30, Grand Gorge, NY. Unanimous.

On motion of Edward Raeder, second by Allen Hinkley, the Board approved the following to be advertised: Notice is hereby given that the Planning Board, Town of Roxbury, Delaware County, New York, for the year 2006 will meet the third Wednesdays of each month for their Regular Monthly Meeting. All meetings shall begin at 7:30 pm and will be held at the Town Hall, 53690 State Hwy. 30, Roxbury, NY. Unanimous.

A resolution was offered by Allen Hinkley, second by Gene Cronk, stating:

"The Town Board approves the agreement with Delaware County Planning Dept. for services during the year 2006 at a cost of \$3,500. The Board further authorizes the Supervisor to execute the agreement on behalf of the Town." Unanimous. (see attached)

Atty. Young stated that he is still in the process of requesting proposals from Bond Counsels before recommending a firm to the Board.

On motion of David Thorington, second by Allen Hinkley, the Board approved a transfer of up to \$40,000 from General Fund savings to Highway Fund to cover the costs of payrolls and bills until tax monies are received. Unanimous.

On motion of Gene Cronk, second by Edward Raeder, the Board approved a transfer of up to \$5,000 from General Fund savings to Roxbury Water District savings to cover bills until monies are received. Unanimous.

On motion of Allen Hinkley, second by David Thorington, the Board authorized the Highway Supt. to purchase a 1 ton pickup truck with plow and sander on State bid at a cost of \$58,000. Unanimous. Said truck was included in the 2006 Town Budget.

On motion of Edward Raeder, second by Gene Cronk, the Board approved the destruction of certain Town records in accordance with SARA Retention and Disposition Schedules. Unanimous. (see attached)

The Board discussed the purchase and 5 year bonding of a new 2006 4WD dump truck with plow and wing at a cost of \$160,000. Said truck was removed from the 2006 budget by the Board in anticipation of purchase and bonding in 2006 so that costs would not be incurred until the 2007 budget. Councilmen Cronk and Hinkley stated that with the costs of repairs that have been done on the truck that would be replaced, they feel that the truck should go another year. Councilman Hinkley stated that probably in another couple of years two dump trucks and the loader will have to be replaced.

A motion was made by David Thorington, second by Edward Raeder to purchase and bond for 5 years for a 2006 4WD dump truck with plow and wing at a cost of \$160,000. Those voting in favor: Thorington & Raeder, opposed: Cronk and Hinkley. Motion was denied as 4 votes are needed to bond.

On motion of David Thorington, second by Edward Raeder, the bills were audited and ordered paid in the following amounts:

General #1-16	\$19,660.75	Denver Sewer #1-3	\$ 2,064.92
Highway #1-6	\$ 9,220.92	Capital Projects #1-2	
Denver Water #1	\$ 686.97	Highway Garage	\$1,416.66
		Lake Street Storm.	\$3,540.60

Unanimous.

On motion of Edward Raeder, second by David Thorington, the meeting adjourned at 8:30 pm.

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Thomas S. Hynes, Supervisor
Allen Hinkley, Councilman
Edward Raeder, Councilman
Gene Cronk, Councilman
David Thorington, Councilman

Diane Pickett, Town Clerk
